

**6th project team meeting of the project “Green Railway”
15th of January 2019**

Location: Valga County Vocational Training Centre, Loode 3, Valga town, Estonia

<https://www.google.com/maps/place/Valgamaa+Kutse%C3%B5ppekeskus/@57.7895084,26.0334594,17z/data=!3m1!4b1!4m5!3m4!1s0x46eba3e8eaf2e5c9:0x288720d16c0f6d4!8m2!3d57.7895084!4d26.0356534>

Main moderator: Sille Talvet-Unt, Project Coordinator

Meeting language: English

Please register at latest by 8th of January 2019: <https://goo.gl/forms/CE5yZ9yBi8YmAWjq1>

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Time	Topic	Moderator/Presenter
09:40	Arrival and coffee.	
10:00 – 12:00	<p>Trail creation and signing (to be joined into one discussion group as trail completion is connected with signing)</p> <ul style="list-style-type: none"> - Overview of finalized trail sections situation (presented by 5 pre-set sections: Ieriki-Gulbene; Valka/Valga-Ape; Valmiera-Ainazi; Rujiena-Limbazi; Viljandi-Mõisaküla) <ul style="list-style-type: none"> o Trail situation o signposting - Sections where works are delayed <ul style="list-style-type: none"> o Detailed explanation of works to be done and when (status on tendering, etc.) o Signposting on delayed sections. o Valmiera bridge progress update - Railbike installation <ul style="list-style-type: none"> o update info from Gulbene (tendering, etc.) 	<p>Country coordinators will moderate discussions: (Latvia: Raitis Sijats, Janis Sijats; Estonia: Sille Talvet-Unt, Peeter Unt).</p> <p>Individual input from all partners needed – please be ready to provide information on your trail section.</p>
12:00 – 12.45	<p>Marketing of the Green Railways: materials and marketing channels</p> <ul style="list-style-type: none"> - Progress and tasks related to mini-maps creation (incl. set of time-schedule) - Progress on GR web-page creation (update, time-schedule) - Review of GR promotional video presentation - Advertisements in travel portals (Outdoor Active or any other portal) 	<p>Jānis Sijāts, VTA Raitis Sijāts, VTA Alise Plaude, VTA</p>
12:45 – 13:30	Lunch	

13:30 – 14:05	<p>Marketing of the Green Railways: events</p> <ul style="list-style-type: none"> - Tourism fairs of 2019 <ul style="list-style-type: none"> o Tourest 2019 (GR representation and visibility; time-schedule, tasks division) o Baltour 2019 (GR representation and visibility; time-schedule, tasks division) o Other fairs in 2019: Vakantiebeurs 2019 (short info after fair), Fitur, ITB Berlin, etc. (representing GR both by VTA and individual partners) - FAM trip in May 2019 <ul style="list-style-type: none"> o Programme o Time-schedule o Task for partners - Marketing beyond project lifetime <ul style="list-style-type: none"> o European Greenway Association yearly conference and award ceremony in Latvia (September 2019) time and place tbc. 	<p><i>Jānis Sijāts, VTA</i> <i>Raitis Sijāts, VTA</i> <i>Alise Plaude, VTA</i></p>
14:05 – 14:30	<p>Final conference in May-June 2019</p> <ul style="list-style-type: none"> - Location - Skeleton of the programme - Discussion on presenters - Organizational time-schedule and task division 	<p><i>Moderated and coordinated</i> <i>Sille Talvet-Unt, VTA</i></p>
14:30 – 15:05	<p>Sustainability and feasibility of the route</p> <ul style="list-style-type: none"> - Feasibility study and Green Railways handbook (presentation by sections, as much as available) - First results from visitors' counters (Ainaži, Viljandi, Mazsalaca, Valmiera, Ape) - Discussion on the activities to be made on partner level to develop further GR tracks 	<p><i>Moderated by Sille Talvet-Unt,</i> <i>VTA</i> <i>Input from all partners</i></p>
15:05– 15:30	<p>Management and coordination issues:</p> <ul style="list-style-type: none"> - Overview of audit findings - Budget update, need for changes - Reporting in March 2019 - Next meetings, any other business 	<p><i>Sille Talvet-Unt, VTA</i></p>
15:30	<p>Coffee and small snacks Departure of partners who do not need individual consultations</p>	
15:30- 16:15	<p>Individual or group consultations with Project Coordinator - Sille Talvet-Unt Ongoing issues of partners (trails, tenders, etc) If possible please inform Sille in advance for need of individual time.</p>	